



DAWSON COUNTY GOVERNMENT  
25 Justice Way, Suite 2233  
Dawsonville, GA 30534  
(706) 344-3501

## **VOLUNTEER FIREFIGHTER**

### **DAWSON COUNTY EMERGENCY SERVICES**

Part-time

#### **JOB SUMMARY**

Performs a variety of emergency operations to protect lives and property in simultaneous fire suppression, search and rescue, and assures that all Fire related equipment remains ready at all times to respond to emergency and non-emergency situations.

#### **ESSENTIAL DUTIES**

- Responds to all emergency calls for life threatening situations; fights fires and perform search and rescue; implements all actions necessary to save lives and property; assists with emergency medical treatment and patient care.
- Assists in maintaining scene to correct life-threatening situations and/or extricate patients.
- Maintains basic life-support equipment, fire equipment and apparatus; assures all equipment is functioning properly; reports any equipment malfunction or missing supplies immediately to the Officer in Charge or Quartermaster.
- Participates in continuing study, training, and drill activity to achieve Certification and to maintain required skills to assure adequate health and physical strength.
- Keeps station grounds clean and neat; cuts grass, paints where needed, washes and scrubs floors, etc.
- Attends training classes to gain familiarity with geography of the area; learns roads and alternative routes to populated areas; learns fire hydrant locations.
- May assist with public relations duties, and assist with instruction for various groups on fire safety and prevention techniques; learns how to deal with public and present effective programs.
- Dawson County Emergency Services Volunteer Firefighters are required to respond to any or all emergency calls for fire suppression, search and rescue as first-line firefighters.
- May drive a Rescue Vehicle and upon completion of training, a fire apparatus.
- Performs other related duties as required.

#### **KNOWLEDGE / SKILLS / ABILITY**

##### **KNOWLEDGE OF:**

- National Incident Management System
- Firefighting principles and techniques.
- Local geography, streets.

**SKILL IN:**

- Operating such tools and equipment as breathing apparatus, chainsaws, extrication devices, fire hoses and nozzles, generators, oxygen tanks, radio and other various hand tools.
- Operation of fire apparatus
- Verbal and written communication.

**ABILITY TO:**

- Perform strenuous work under adverse conditions for a sustained period of time, including the ability to react quickly and calmly in emergency situations.
- Communicate clearly and effectively, both orally and in writing

**CONTACTS**

- Contacts are typically co-workers, other departmental employees, other emergency response agencies, medical facilities staff, and the general public.
- Contacts are typically to exchange information and provide services.

**ADA MINIMUM REQUIREMENTS**

**Scope of Performance:** The purpose of this position is to perform skilled emergency work in the protection of life and property from fire and other hazards; emergency rescue; public fire education and information; training; equipment checks, tests and maintenance; and building and grounds service and maintenance.

**Physical Ability:** Must be physically able to operate a variety of machines, tools and equipment which includes a motor vehicle, computer, generator, fire pump, fire hydrant, axe, shovel, hydraulic tools, power tools, hand tools, etc. This position requires: walking, standing, bending, stooping, pushing, pulling, lifting, fingering, grasping, feeling, seeing, talking, hearing, and repetitive motions. Must be able to use body members to work, move or carry objects or materials; must be able to exert in excess of one hundred pounds of force occasionally, and/or in excess of fifty pounds of force frequently. Physical demand requirements are at levels of those for very heavy work.

**Environmental Factors:** Essential functions are regularly performed with exposure to adverse environmental conditions including inclement weather. Duties may involve exposure to substances (chemicals and gases) requiring special precautions including protective clothing. The work environment routinely involves imminent danger from conditions or events which cannot be fully anticipated or protected against, and which exposes the incumbent to life threatening situations.

**SUPERVISORY AND MANAGEMENT RESPONSIBILITY**

The employee works under the general and technical supervision of a Fire Captain; reports to Fire Department Chain of Command including but not limited to Fire Lieutenant, Fire Captain, Battalion Chief, and Chief Staff.

**MINIMUM QUALIFICATIONS / CERTIFICATIONS**

- High School Diploma or G.E.D.
- Registered Volunteer or NPQ 1
- Basic Life Support Certification (BLS)
- Valid Class B Driver’s License and a satisfactory Motor Vehicle Record (MVR)
- Must meet all in-house testing requirements.
- Applicant must pass a background check and drug screening
- Emergency Medical Responder
- Must reside inside Dawson County

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

I have read the above job description and understand the requirements.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Witness: \_\_\_\_\_.